Independent School District 625
Saint Paul Public Schools
Saint Paul, MN
Contract for Consultant Services

THIS CONTRACT, entered into this _____ day of _____, 20___, by and between Independent School District 625/Saint Paul Public Schools (hereinafter referred to as DISTRICT), and _____ (hereinafter referred to as CONSULTANT), witnesseth that:

WHEREAS, DISTRICT has determined that it is necessary to retain the services of a qualified person for_____

WHEREAS, CONSULTANT is duly qualified to perform these services;

NOW THEREFORE, the parties hereto agree as follows:

1. CONSULTANT shall perform the following tasks: (attach additional page if necessary).
   _____
   _____
   _____
2. Consideration and Conditions of Payment:
   a) In consideration for services provided under the terms of this contract, DISTRICT shall pay CONSULTANT (use (1) or (2), whichever applies):
      (1) Lump sum _____dollars ($_____). See Attachment (Provide attachment with detailed information on the rate being charged for services delivered)
      (2) Per unit rate at the rate of $ _____ per _____ (i.e. $xxx/hour), not to exceed _____dollars ($_____).
   b) Payments shall be made upon presentation of an invoice in a format prescribed by DISTRICT within 35 days of date of invoice.
3. This contract shall become effective on _____, 20__, and shall remain in effect until _____, 20__. This contract may be canceled prior to said termination date by either of the parties hereto, upon thirty (30) days written notice and without showing cause.
4. CONSULTANT shall neither assign nor transfer any part of his/her interest in this contract without the express written consent of DISTRICT.
5. No changes may be made in the terms or conditions of this contract, except by the mutual written consent of the parties hereto.
6. All services provided under this contract shall be performed to the satisfaction of DISTRICT. In the event that this contract is canceled prior to the termination date specified in clause 3, CONSULTANT shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
7. CONSULTANT expressly waives to DISTRICT any claim to copyright pertaining to all new materials, publications, and documents, produced as a result of this contract and agrees that DISTRICT shall have exclusive responsibility for their distribution, publication, copyrighting (when applicable), and all other matters relating to dissemination of the materials.

Consultant Signature Date	Superintendent of Schools Signature Date
Consultant Name (Please Print)	
Address	Independent School District 625 Saint Paul Public Schools Saint Paul, MN
Social Security or Federal ID Number (Must be listed before payment can be made.)	